

PSG POLYTECHNIC COLLEGE, COIMBATORE – 641 004
Semester Practical Examinations [Odd Sem 2020-21]

01.02.2021

Guidelines for Online Practical Exams

1. Question paper shall be sent through Google classroom 10 minutes before the commencement of the exam.
2. Candidates have to download the question paper and start writing the exam immediately.
3. Question paper is set for 50 marks and duration is 2 hours.
4. Answers should be written in A4 size plain sheets on one side only in Candidate's own handwriting which will be verified later.
5. Name, Roll No., Course code & Title, Semester, Programme, Date and Page No. should be written on the Top of First sheet. (Refer the sample answer sheets available in the website psgpolytech.ac.in)
6. Roll No., Course Code and Page No. shall be written on the top of all other answer sheets.
7. Candidate has to put his signature on the bottom of every answer sheet.
8. Maximum of 10 pages only may be used. 20 mm margin should be drawn.
9. Only Black Ball Point pen may be used to write the examination, for better clarity. HB pencils shall be used for drawings and sketches.
10. After completing the exams in one practical course, all the answer sheets must be arranged in page order and scanned using mobile phone and converted into a single pdf file.
11. The name of the pdf file should be the "Roll No.-Course code" Example: 18DB01-B18551.pdf
12. The pdf file must be sent within 30 minutes after the completion of the exam to the Google classroom from which question paper was received.
13. After sending the scanned copy of the Answer sheets in pdf format, all the Answer sheets arranged in page order may be stapled and kept safely by the candidate till all the practical exams are over.
14. After completing exams in all practical courses i.e., on the day of last practical exam, the answer sheets of all courses may be put in one A4 size cloth line and despatched to the following address by Speed Post / Courier. Do not send by ordinary post.

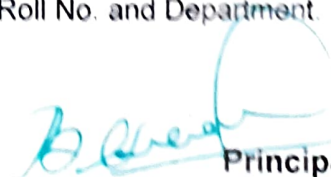
The Principal

PSG Polytechnic College

Peelamedu

Coimbatore – 641 004

15. On the top corner of the A4 size cloth line cover, mention Name, Roll No. and Department.


Principal